c2c conditions of filming

A permit is required before any filming can take place. This requires at least seven days' notice to process so please contact us in advance to arrange this.

We make a charge for filming to cover the costs, staff time and use of our property. A cancellation fee may be incurred.

Safety instructions

- No flash photography or extra lighting of any kind is allowed on the railway
- At stations, stay away from the platform edge at all times
- NEVER hold any equipment above shoulder height when at stations or when boarding or alighting from trains - the overhead power lines carry 25,000 volts of electricity
- Alcohol consumption is strictly prohibited for anybody working on c2c property and the alcohol and drugs policy must be adhered to. The full policy is below
- You are required to sign in with a member of station staff on arrival at a station and receive a safety brief. You must operate in accordance with any safety rules that our employees feel it necessary to impose while working on our network, otherwise filming will be suspended
- An insurance indemnity of at least £5 million public liability will be required

Other conditions

- You must not distract our employees whilst they are carrying out their duties
- c2c is an operational railway which is run for the benefit of our paying customers. This means their service is our priority at all times, and you must not cause a disturbance to passengers or film them without permission
- You are responsible for your equipment at all times. Please do not leave your equipment unattended at any time as this can cause security incidents, and please avoid trailing wires or blocking the aisles. Do not stand on the seats
- Filming permission and access is restricted to only those areas of the train or station that have been agreed in advance

ALCOHOL AND DRUGS POLICY STATEMENT

1) INTRODUCTION

This statement sets out c2c's policy in respect of any employee or contractor (this includes an employee(s) of a filming a company) whose proper performance of their duties is or may be impaired as a result of drinking alcohol or taking drugs. It is supported by the Rule Book, Group Standard on Alcohol and Drugs, Guidelines and readily available educational materials.

c2c has taken into account the Transport and Works Act 1992. Provided that employees and contractors adhere to the provisions of this policy they will normally be able to demonstrate compliance with the Act.

All persons concerned are to be made aware of this statement and become familiar with its content.

2) POLICY

c2c will take all reasonable steps to ensure that employees or contractors are made aware of the contents of this statement, together with the relevant sections of the Transport and Work Act 1992, and the implications therein. Furthermore, as a responsible employer 'one' will have in place procedures to prevent, in so far as is reasonably practicable, an offence under the Act and a monitoring process to measure the effectiveness of such procedures.

It is a requirement of c2c that no employee or contractor shall:

- report or endeavour to report for duty having consumed alcohol or under the influence of drugs
- report for duty in an unfit state due to the use of alcohol or drugs
- be in possession of drugs of abuse in the work place
- consume alcohol or drugs whilst on duty

c2c will not tolerate any departure from these rules and will take the appropriate disciplinary action in the event of any infringement.

c2c has a policy of assistance with rehabilitation of staff who voluntarily seek help for alcohol or drug related problems. Such staff must, however, seek assistance at the earliest possible opportunity – subsequent discovery or a disclosure prompted by impending screening will not be acceptable.

A programme of screening has been put in place. This includes procedures to:

- detect the use of drugs by both existing and potential employees, and contractors.
- detect the use of alcohol and drugs by any person(s) involved in a Safety Critical Incident where these are grounds to suspect that the actions of the person(s) led to the incident. This also applies to any contractor.
- detect the use of alcohol and or dugs where abnormalities of behaviour prompt managerial intervention (which may include a request for screening).

c2c will measure the effectiveness of this policy.